

CARL SANDBURG COLLEGE

(518th Meeting)

Regular Meeting – January 27, 2000

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room, Carl Sandburg College, Galesburg, Illinois, on Thursday, January 27, 2000, at 7:00 p.m.

ROLL CALL: Present: Mrs. Nancy L. Youngquist, Chairperson
Mr. John T. Huston, Vice Chairperson
Mrs. Gayla J. Pacheco, Secretary
Mr. Thomas H. Colclasure
Dr. D. Wayne Green
Mr. John A. Kraus
Mr. Bruce A. Lauerman

Mr. Josh Gibb, Student Representative

Others: Dr. Donald Crist, President, and Ms. Nola Briggs, Recording Secretary. Administration: Mr. Larry Benne, Ms. Sherry Berg, Mrs. Diana Billeter, Mrs. Lorraine Crawford, Mrs. Robin DeMott, Ms. Carol Gronewold, Mrs. Lisa Hanson, Mrs. Gwen Koehler, Ms. Carol Kreider, Mr. Wes Martin, Mr. Dennis Maurer, Mr. Steven Norton, Ms. Lora Powell, Mrs. Gerry Scherer, Mr. Thomas Schmidt, Ms. Lori Sundberg, Mrs. Julie Van Fleet, and Mr. Michael Walters. Faculty: Mrs. Mary Robson, Faculty Representative. Support Staff: Ms. Cathy Peterson, Staff Representative (7:02 p.m.). Others: Mr. Thomas West, Mr. Darrell Clevidence, and representatives of the media.

Added Item: Item 4.2b – Employment of Branch Campus Receptionist, was added to the agenda.

Consent Agenda Items: Mr. Thomas H. Colclasure moved and Mr. John T. Huston seconded approval of the following items under the Consent Agenda:

- minutes of regular December 16, 1999, meeting of the Board.

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- resignation of Ms. Tiana Kirby, secretary to Carthage Director, effective January 28, 2000.
- transfer of Ms. Roberta Belden from Branch Campus Receptionist, Level I, to Secretary to the Carthage Director, Secretary Level II, at an annual salary of \$16,810 prorated effective January 28, 2000.
- employment of Ms. Linda Thomas, Branch Campus Receptionist, Secretarial Level I, at an annual salary of \$13,040 prorated, two years of related experience effective January 31, 2000.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative – Absent; Student Representative vote – “Yea.”

FINANCIAL REPORTS: Mr. John A. Kraus moved and Dr. D. Wayne Green seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

BILLS FOR APPROVAL: Mr. John A. Kraus moved and Mr. Bruce A. Lauerman seconded approval of the January 2000 bills as presented.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

FY-2001 Budget Development Calendar: Mr. Bruce A. Lauerman moved and Mr. Thomas H. Colclasure seconded approval of the FY-2001 budget development timeline to meet the legal requirements relating to the adoption of the annual budget for the College.

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MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Section 125 Cafeteria Plan Amendment: Mr. John A. Kraus moved and Dr. D. Wayne Green seconded approval of the amended fringe benefit program Cafeteria Plan Document effective March 1, 2000.

MOTION: On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

President’s Report: Dr. Donald Crist mentioned that the Board planning meeting would be February 4-5 at Jumers in Bettendorf. He wished Nancy Youngquist and Bruce Lauerma a Happy Birthday. He also mentioned an article in the Galesburg Post, written by former Board member Mr. Tom Wilson, on John Lewis, a CSC Board member from 1966-78, with a photo of the Abingdon basketball team Mr. Lewis was on at the state conference in Champaign.

Director of Staff Services Report: Mrs. Gerry Scherer reported that the maintenance staff has done a great job renovating the mailroom and that the end is near.

Staff Reports: Mr. Darrell Clevidence invited everyone to the home basketball games scheduled for the following week.

Mrs. Diana Billeter said that CABI is going online with the College and that she appreciates the support given by Mr. Dennis Maurer and the Business Office.

Staff Representative Report: Mrs. Cathy Peterson reported that the Wellness Committee Health 2000 incentive program currently has 45 employees participating and that the 2000 weight challenge has 37 teams with six organizations participating. She mentioned that CSC has eight teams with 32 employees and that they are currently in first place. Cathy said that during February, American Heart Month, Heather Severns, Employee Wellness Coordinator,

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will be offering free blood pressure screenings. She also said that Ms. Sherri Sharer, custodian, won \$2,000 in The Laser 92.7 WLSR radio station millennium drawing.

Faculty Representative
Report:

Mrs. Mary Robson reported that there are currently 19 Mortuary Science students doing their practicum at 18 funeral homes and that she, Ms. Cynthia Thompson, and Mrs. Beverly Braniff are developing an online video to help students with taking an online course.

ICCTA Representative
Report:

Dr. D. Wayne Green reported that there will be no January ICCTA meeting and that the next meeting will be Saturday, March 11.

Board Report:

Mr. John Huston reported that on March 7, the West Central Region Trustees will meet jointly with the Illinois Association of School Board's western division at the Center for Manufacturing Excellence on the CSC campus.

Vice President of Student
Services Report:

Mr. Steven Norton reported that on March 10, there will be two career fairs – one at the CME for sophomores and juniors sponsored by Delabar and the other on campus for eighth graders with 600 students expected.

Vice President of Business
Services Report:

Mr. Thomas Schmidt said that he met with a representative from the Capital Development Board on the R&R Grant project and hopes for a February bidding process and an early summer start-up. He also said that the College is still number eight on the building project list for state funding.

Vice President of
Instructional Services Report:

Mr. Larry Benne reported that the College is working to expand dual credit offerings through distance learning and that the CME is also being used for occupational programs in this effort.

Student Representative
Report:

Mr. Josh Gibb said that the Student Government Association will observe Black History Month in February; that the SGA budget is on track; that Women's History Month is in March promoting women in the arts; that a mentalist was on campus on January 24; that a dinner/dance will be held in February for Valentine's Day;

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that members are working to promote SGA; and that he has been working to help establish a skeletal constitution for the ICCB Student Advisory Committee.

Board Report:

Mr. Bruce A. Lauerma reported that the Foundation received a \$10,000 endowment from Dr. Subbia Jagannathan in honor of his father.

EXECUTIVE SESSION:
7:34 p.m.

Mr. Thomas H. Colclasure moved and Mr. John A. Kraus seconded a request for an Executive Session to discuss the appointment and performance of specific employees of the public body, student disciplinary cases, and minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative vote – “Yea”; Staff Representative vote – “Yea”; Student Representative vote – “Yea.”

Mr. Bruce A. Lauerma moved and Mr. Thomas H. Colclasure seconded to reconvene the regular meeting of the Board at 8:04 p.m.

MOTION:

On roll call vote, seven members voted “Yea”; none voted “Nay”; none absent. Motion carried. Faculty Representative – Absent; Staff Representative – Absent; Student Representative vote – “Yea.”

Adjournment:
8:05 p.m.

Mr. John T. Huston moved and Mr. Bruce A. Lauerma seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson. Voice vote – motion carried.